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1 The Court further orders as follows:

2 1. **Service of the Complaint.** The Plaintiff shall promptly  
3 serve the Complaint in accordance with Fed. R. Civ. P. 4 and file  
4 the proofs of service pursuant to Local Rule 5.8.

5 2. **Proposed Orders.** Each party filing or opposing a motion  
6 or seeking the determination of any matter shall serve and file a  
7 proposed order which sets forth the relief or action sought and a  
8 brief statement of the rationale for the decision, including  
9 citation of authorities, that the party requests the Court to  
10 adopt. In addition, if the proposed order exceeds two pages, the  
11 proposing party shall also submit the proposed order on a 3½"  
12 floppy disk compatible with WordPerfect 5.0, 5.1, or 6.1.

13 3. **Presence of Lead Counsel.** The attorney attending any  
14 proceeding before this Court, including all status and settlement  
15 conferences, must be the lead trial counsel. Failure to appear for  
16 any proceedings is grounds for sanctions.

17 4. **Motions.** Motions shall be filed and set for hearing in  
18 accordance with Local Rule 7, which provides that motions will be  
19 heard on Mondays commencing at 10:00 a.m. If Monday is a national  
20 holiday, this Court does not hear motions on the succeeding  
21 Tuesday. Any motion noticed for a holiday shall automatically be  
22 set to the next Monday without further notice to the parties. Any  
23 opposition or reply papers due on a holiday are due the preceding  
24 Friday, not the following Tuesday. Memoranda of Points and  
25 Authorities in support of or in opposition to motions shall not  
26 exceed 25 pages. Replies shall not exceed 12 pages. Only in rare  
27 instances, and for good cause shown, will the Court agree to extend  
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1 these page limitations. When citing to legal databases, wherever  
2 possible cite to Westlaw rather than Lexis.

3       5.    **Discovery.** All discovery matters have been referred to a  
4 United States Magistrate Judge (see initial designation following  
5 the case number) to hear all discovery disputes. The words  
6 "DISCOVERY MATTER" shall appear in the caption of all documents  
7 relating to discovery to insure proper routing. Counsel are  
8 directed to contact the Magistrate Courtroom Deputy Clerk for the  
9 assigned Magistrate Judge to schedule matters for hearing.

10       The decision of the Magistrate Judge shall be final, subject  
11 to modification by the District Court only where it has been shown  
12 that the Magistrate Judge's order is clearly erroneous or contrary  
13 to law.

14       Any party may file and serve a motion for review and  
15 reconsideration before this court. The party seeking review must  
16 do so within ten (10) days of service upon the party of a written  
17 ruling or within ten (10) days of an oral ruling that the  
18 Magistrate Judge states will not be followed by a written ruling.  
19 The motion must specify which portions of the text are clearly  
20 erroneous or contrary to law and the claim must be supported by  
21 points and authorities. A copy of the moving papers and responses  
22 shall be delivered to the Magistrate Judge's clerk for review upon  
23 the filing of the required documents.

24       6.    **Ex Parte Applications.** *Ex parte* applications are  
25 considered on the papers and are not usually set for hearing.  
26 Counsel are advised that this Court allows *ex parte* applications  
27 solely for extraordinary relief -- sanctions may be imposed for  
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1 misuse of ex parte applications. See In re Intermagnetics America,  
2 Inc., 101 B.R. 191 (Bankr. C.D. Cal. 1989).

3 Counsel's attention is directed to Local Rule 7.18. The  
4 moving party shall serve the opposing party by facsimile  
5 transmission and shall notify the opposition that opposing papers  
6 must be filed not later than twenty-four hours following such  
7 facsimile service. If counsel does not intend to oppose an ex  
8 parte application, they must inform the Courtroom Deputy Clerk,  
9 John Chambers at John\_Chambers@cacd.uscourts.gov, or telephonically  
10 at (213) 894-3913. As with all motion papers, counsel must deliver  
11 a conformed courtesy copy of the papers to the Information Window  
12 in Room G-8 (Main Street Level), 312 North Spring Street, Los  
13 Angeles, California 90012. Counsel will be notified by the  
14 Courtroom Deputy Clerk of the Court's ruling or of a hearing time  
15 and date should the Court determine that a hearing is necessary.

16 7. **Continuances.** Counsel requesting a continuance must  
17 submit a stipulation with a detailed declaration of the basis for  
18 the requested continuance or extension of time and a proposed  
19 order. Continuances will be granted only upon a showing of good  
20 cause, focusing on the diligence of the party seeking the  
21 continuance and any prejudice that may result if the continuance is  
22 denied. Any continuances that are requested without an  
23 accompanying declaration will be rejected without notice to the  
24 parties. The Court sets **firm** trial dates and will not change them  
25 without a showing of good cause.

26 8. **Stipulations.** No stipulations extending scheduling dates  
27 are effective unless approved by this Court. All stipulations must  
28 be accompanied by a detailed supporting declaration and a proposed

1 order. See Local Rule 3.11. Any stipulation not in compliance  
2 with this Order and the Local Rules will be denied without further  
3 notice to the parties. Counsel wishing to know whether a  
4 stipulation has been signed shall comply with Local Rule 3.5.5.

5       9. **Removed Actions.** Any answers filed in state court must  
6 be refiled in this Court as a supplement to the petition. Any  
7 pending motions must be re-noticed in accordance with Local Rule 7.

8       10. **Telephonic Hearings.** The Court will permit argument on  
9 calendared motions and will conduct status conferences by  
10 conference telephone call if any party who is out of the district  
11 requests a telephone conference and all involved parties consent.  
12 The attorney requesting the conference call shall contact the  
13 Courtroom Deputy Clerk, John Chambers, (213) 894-3913, at least one  
14 week prior to the date scheduled for the motion or conference to  
15 set a time for the call. The Court usually hears telephonic  
16 conferences at 4:30 p.m. and telephonic motions at 11:30 a.m.

17       Opposing counsel may participate by telephone or may be  
18 present in chambers and participate by speaker telephone. To  
19 assist the Court and staff, participants shall identify themselves  
20 each time they speak, and every participant shall have his or her  
21 own telephone. No cellular or speaker telephones may be used.

22       The attorney requesting the telephone conference must make the  
23 arrangements and place the conference call. The conference  
24 operator is to place the final call to the Court. The Court's  
25 number for telephonic status conferences only is (213) 894-6818.

26       11. **Communications with Chambers.** Counsel shall not attempt  
27 to contact the Court or its staff by telephone or by any other ex  
28 parte means, although counsel may contact the Courtroom Deputy


1 Clerk with appropriate inquiries. Counsel should list their  
2 facsimile transmission numbers along with their telephone numbers  
3 on their papers to facilitate communication by the Courtroom  
4 Deputy.

5       **12. Notice of this Order.** Counsel for plaintiff, or  
6 plaintiff, if appearing on his or her own behalf, shall immediately  
7 serve this Order on all parties, including any new parties to the  
8 action. If this case came to the Court by noticed removal, the  
9 removing defendant shall serve this Order on all other parties.

10       **13. Courtesy Copies.** Counsel shall provide conformed  
11 courtesy copies of all motions, responses, and replies in motion  
12 matters to the Information Window in Room G-8 (Main Street Level),  
13 312 North Spring Street, Los Angeles, California 90012.

14       **14. Internet Site.** Counsel are encouraged to review the  
15 Central District's website for additional information. The address  
16 is "<http://www.cacd.uscourts.gov>".

17  
18 Dated: 8-10-00

  
DEAN D. PREGERSON  
United States District Judge

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21 \* Copies of the Local Rules are available on our website at  
22 "<http://www.cacd.uscourts.gov>" or they may be purchased from one of  
the following:

23       Los Angeles Daily Journal  
24       915 East 1st Street  
25       Los Angeles, California 90012

26       West Publishing Company  
27       610 Opperman Drive  
28       Post Office Box 64526  
St. Paul, Minnesota 55164-0526

Metropolitan News  
210 South Spring Street  
Los Angeles, California 90012